**E-Learning Graphic & Video Production Specialist Application**

June 2024 – August 2025 (Part-time)

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| NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NAME in Chinese (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_STUDENT NO.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DEPT: \_\_\_\_\_\_\_\_\_\_ YEAR OF STUDY: \_\_\_\_\_\_E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TEL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Are you a local / non-local student?[ ] local [ ] non-localFor non-local student, do you have No Objection Letter (NOL) issued by the Hong Kong Immigration Department?[ ] Yes [ ] No Information about NOL: <https://nlss.ust.hk/en-us/immigration-matters> **Duties*** Create digital illustrations for the use of the Library E-Learning games, social media or other promotional materials
* Assist the Library E-Learning Team to create interactive games and videos (<http://lbcone.ust.hk/elearning/>) that provide digital and information literacy education to the whole HKUST community
* Perform other duties as assigned

**Requirements*** Drawing and sketching skills with an understanding of composition, color, and perspective
* Proficiency in digital illustration software (e.g. Adobe Illustrator, Photoshop, Procreate, Corel Painter) is advantageous
* Experience in graphic design tools (e.g. Canva) is advantageous
* Experience in & knowledge of video production tools (e.g. Adobe Captivate, ActivePresenter, Adobe Premiere Pro, DaVinci Resolve) is advantageous
* Good computer skills & good command of written & spoken English

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**Application**

* **Part-time** employment with contract period: **June 2025 – August 2025**
* Salary: HK$68 per hour
* Working hours: maximum 17 hours per week
* Short-listed candidates will be notified to attend an interview
* **Please send the filled-in application form along with your CV and portfolio to:**
	+ **Ms. Dorian Chow by email (lbdorian@ust.hk)**
	+ **Subject re: “Library E-Learning Graphic & Video Production Specialist”**
* Application Deadline: Thursday, May 29th, 2025

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| **Working Time** |  | **MON** | **TUE** | **WED** | **THU** | **FRI** |
| Max 10 hours / week(\*Min 2 hours / time slot) | 9-11am |  |  |  |  |  |
| 11-1pm |  |  |  |  |  |
| 1-3pm |  |  |  |  |  |
| 3-5pm |  |  |  |  |  |
| **\* Mark your availability \*** |

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**Office Use Only**

Interview date/time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Remarks: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Offer: [ ] Yes [ ] No

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**For Enquiry**

Please contact Ms. Dorian Chow at 2358-6782 or email to lbdorian@ust.hk